

# Trustee without Portfolio

## Role Purpose

As a Trustee, you will play a vital role in the governance and strategic direction of the charity.

You will use your skills and experience to ensure that TVS achieves its mission and objectives, complies with legal and regulatory requirements, and operates efficiently and effectively.

**Location:** The role will primarily be conducted online, although you will be expected to participate in a limited number (usually 3-4) Trustee meetings in or near London. TVS will be able to help provide access to IT equipment if necessary and will reimburse any necessary travel costs.

**Time Commitment:** We would expect the ongoing responsibilities of the role to require on average around 10-20 hours a month, although the commitment may vary from month to month: more time may be needed during the onboarding phase.

In addition, you will be expected to attend quarterly board meetings, annual strategy days, and other key commitments.

**Duration:** The appointment will be for a period of 2 years, renewable by mutual consent.

**Reports to:** Chair of the Board of Trustees

## About the Charity

Tyume Valley Schools (registered UK charity number 1103909) is a small independent charity working to improve the quality of education and life chances of children and young people in the remote Tyume Valley, South Africa.

Our mission is to support sustainable development through education, providing resources, infrastructure, and innovative learning programs to underserved communities. We believe that education is a fundamental human right and a crucial driver of social and economic progress.

We seek to meet these challenges by providing extra-curricular classes in English, Maths, and Tech in a number of primary schools in the Tyume Valley, running Reading Clubs in villages in the valley, and supporting offsite learning camps. We employ, train and mentor, local graduates in Learning Support Assistant roles.

## Key Responsibilities:

- **Strategic Oversight:** Provide strategic guidance and support to the executive team, ensuring alignment with the charity's mission and objectives.
- **Governance:** Ensure the charity operates in compliance with legal and regulatory requirements, and uphold the highest standards of governance.
- **Financial Oversight:** Review and monitor the charity's financial performance, ensuring funds are managed effectively and transparently.
- **Networking:** Help build relationships with key stakeholders, including donors, partners, and educational institutions.
- **Performance Monitoring:** Evaluate the charity's performance against its strategic goals and provide constructive feedback to the executive team.
- **Advocacy:** Act as an ambassador for the charity, promoting its mission and values to the wider community.

## **Key Skills and Experience:**

- **Leadership:** Proven experience in a leadership role, with the ability to inspire and motivate others.
- **Strategic Thinking:** Strong strategic planning skills, with a track record of guiding organisations towards achieving their goals.
- **Governance:** Understanding of governance principles and experience in a non-executive director or trustee role is desirable.
- **Financial Acumen:** Ability to interpret financial reports and understand the financial aspects of running a charity.

## **Benefits**

- The opportunity to make a significant impact on education and development in Africa.
- The chance to work with a passionate and dedicated team.
- Networking opportunities with professionals from diverse backgrounds.
- Professional development through board-level experience and training opportunities, both within TVS and with other professional organisations.
- TVS will reimburse expenses incurred in the role in accordance with our expenses policy

## **Application Process**

Interested candidates should submit their CV and a cover letter outlining their interest in the role and relevant experience to [stephenmuggeridge@btinternet.com](mailto:stephenmuggeridge@btinternet.com)

The closing date for applications is 21st September 2024, with the interview process closing at the end of September.

Tyume Valley Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for the role without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age. TVS will provide training and induction appropriate to the successful applicant and to the role.